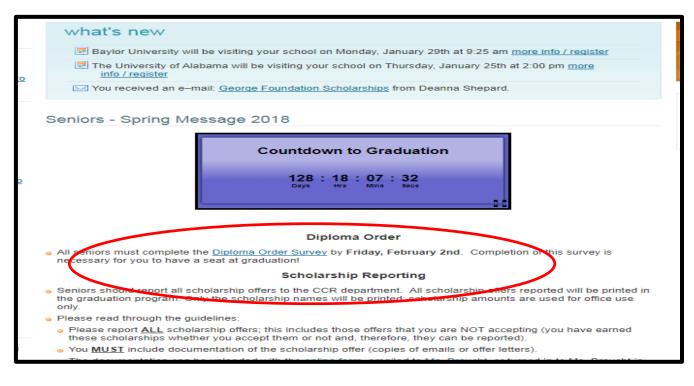


### **Senior Assembly**

### **ORDER YOUR DIPLOMA**

### Fill out the Diploma Order Survey in Naviance.



ome	colleges	careers	about me	🖾 my planner	
	eys to take: oloma order 2018	Success P	lan		
inte	as scholarship erest survey y history	> goals		> tasks	

## **ORDER YOUR DIPLOMA**

nan	ne at birth. Please include name suffix (i.e. Jr. II, III, IV, etc.) if applicable.
* = 1	required question
*1.	First Name
*2.	Middle Name (you MUST enter your legal middle name. If you do not have a legal middle name type the word "none")
*3.	Last Name
*4.	Student ID
5.	Name Suffix
	(select answer) 🔻
*6.	Student Phone Number

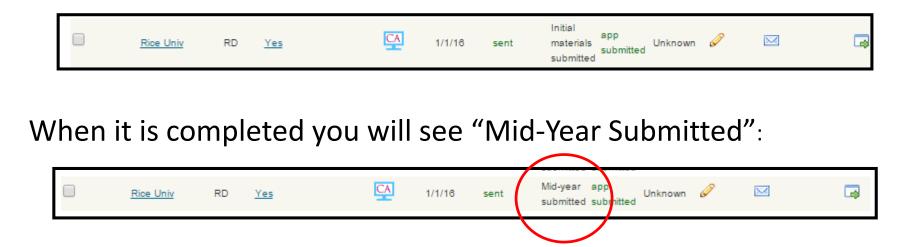
- Use your *LEGAL* First, Middle and Last Name.
- No Nicknames
- No initials for middle name are allowed unless it's on your birth certificate.
- <u>Generation code field must be filled in</u>: Jr. II, III, IV, V or None
- If you don't fill out the survey, you will not have a seat at graduation!!!!

	ndatory for all Seniors! Please type your legal name including your middle name. The diploma is a legal document and must reflect your given ne at birth. Please include name suffix (i.e. Jr. II, III, IV, etc.) if applicable.
	re at bir u. Please include name sumx (i.e. Jr. ii, iii, iv, etc.) il applicable.
	First Name
*2.	Middle Name (you MUST enter your legal middle name. If you do not have a legal middle name type the word "none")
*3.	Last Name
*4.	Student ID
5.	Name Suffix (select answer)
<b>*</b> 6.	Student Phone Number

- Deadline to fill out survey is **Friday, February 2**<sup>nd</sup>.
- Parents will have access to see what you wrote and will be encouraged to check.
- Final diploma list will be posted outside of the Registrar's office February 7<sup>th</sup> 23<sup>rd</sup>. You MUST check the listing during your lunch!!!!
- Diploma correction forms will be available in the Registrar's office from Feb  $7^{th} 23^{rd}$ .
- There will be no changes after the list after is sent to the printer.
- A corrected diploma will not be issued if you failed to confirm the spelling of your name by the deadline of February 23<sup>rd</sup>.

# Mid-Year Reports

- If you applied to a school using the Common Application, you will need a Mid-Year Report from your Counselor.
  - Please e-mail your Counselor to let them know this is needed.
  - They won't know to complete one for you **without an email request.**
  - The Mid-Year Report includes a Mid-Year Transcript



# Mid-Year Transcripts

 If you applied to a school and <u>sent an initial transcript</u> but now need a Mid-Year Transcript sent you must email your counselor. Do NOT add the school into Naviance again.

|--|

When it is completed you will see "Mid-Year Submitted":



## **Reporting Post-Secondary Plans In Naviance**

### Reporting results

#### colleges I'm applying to

+ add to this list | request transcripts | | compare me

											Actions	5		
	College	Туре	Applying via Common App?	Submissions()	Deadline†	Transcript	Office Status	My App.	Results	Edit	Manage Communication	Graph WWW		
	<u>American Univ o</u> <u>Afghanistan</u>	<sup>f</sup> RD	-	302	-	requested	Pending	<u>have you</u> applied?	Unknown	Ø				
	Blinn Coll	RD	-	<b>—</b>	-	no request	Pending	app submitted	Unknown	Ø		-		
	<u>Georgia Inst of</u> <u>Tech</u>	RD	Yes (Common App Only)	CA	1/10/16	requested	Pending	app submitted	Unknown	Ø				
	U of Houston	RD	-	Ð	4/1/16	Univers	ity of Hous	ton						
	A 11 11					Applicati	on submitt	ed			have submitted r	my application		
Delete	Application					Division				N	A			
					Арр Туре	Арр Туре				egular Decision	•			
<ul> <li>Click the pencil to edit applications</li> </ul>						College [	College Deadline				04/01/2016			
- E	nter the re	sult	5			Counsel	Counselor Override							
- If	you starte	d ar	applicatio	on but		Result	Result				Unknown v waitlisted			
d	did not finish you will mark the							Interest				Unknown Accepted		

Format

Update Applications

Denied

Guaranteed Transfer Conditional Accept

January Admit

Summer Admit

Withdrawn No decision

Incomplete

results as "Incomplete"
If there are schools in your list that you did NOT apply to you need to

"Delete Application"

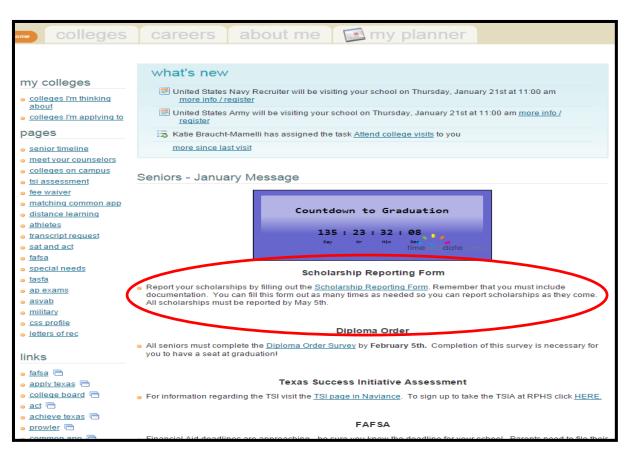
## **Reporting Post-Secondary Plans In Naviance**

### • College that I am attending

											Actions	i -	
	College	Туре	Applying via Common App?	Submissions	Deadline†	Transcript	Office Status	Му Арр.	Results	Edit	Manage Communication	Graph WWW	
	<u>American Univ o</u> <u>Afghanistan</u>	<sup>f</sup> RD	-	200	-	requested	Pending	app submitted	Unknown	Ø			-
	Blinn Coll	RD	-	Ð	-	no request	Pending	app submitted	Unknown	Ø		<b>□</b>	
	<u>Georgia Inst of</u> <u>Tech</u>	RD	Yes (Common App Only)	CA	1/10/16	requested	Pending	app submitted	Unknown	Ø			
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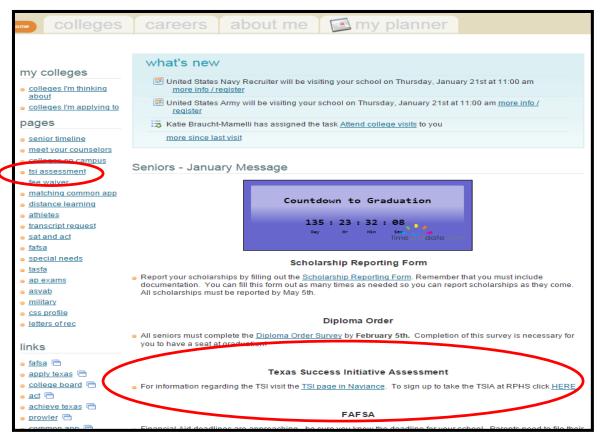
# **Scholarship Reporting**

- You can report all scholarship offers – even those you are not accepting
- You must provide documentation (email, letter)
- You can fill out the online form or bring the documentation to Ms. Braucht.
- To guarantee that scholarships will be printed in the graduation program they must be reported by May 4<sup>th</sup>.



# **Texas Success Initiative Assessment**

- All students attending a public school in Texas need to take the TSI unless they are exempt based on ACT/SAT scores.
- To check exemption scores go to TSI
   Assessment page in Naviance
- We are offering the TSIA at RPHS for free on May 25<sup>th</sup>
- Sign up in Naviance
  - Deadline May 8th



# Upcoming Senior fun

- Cap and gown orders: due March 5. Order in person February 2 to save \$\$\$!
- Class photo: April 18 during advisory. Wear purple!
- Senior Breakfast baby pix due: May 4 on theProwler



# Upcoming Senior fun

- Prom: Saturday, May 12, The Bell Tower on 34<sup>th</sup> Street
  - Tickets on sale in early April
  - Dress code and guest forms on the Prowler now
- Senior Scram: Friday, May 18, Fiesta Texas
  - Must wear red Class of 2018 t-shirt
  - Tickets on sale in early April
- Senior Breakfast: date TBD
  - Tickets on sale in early May

